



Citizens Watchdog Committee Meeting

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www.ACTIA2022.com

Monday, January 11, 2010
ACTIA Offices at 1333 Broadway, Suite 300, Oakland

****NOTE: EARLIER TIME FOR AUDIT AND COMPLIANCE REVIEW****
5:30 to 6:30 p.m. – Audit and Compliance Review
6:30 to 8:30 p.m. – Regular Meeting

DRAFT AGENDA

(Full Packet Available at www.actia2022.com)

*Alice Lai-Bitker, Chair
Supervisor, District 3*

*Mark Green, Vice-Chair
Mayor, City of Union City*

*Keith Carson
Supervisor, District 5*

*Scott Haggerty
Supervisor, District 1*

*Jennifer Hosterman
Mayor, City of Pleasanton*

*Beverly Johnson
Mayor, City of Alameda*

*Marshall Kamena
Mayor, City of Livermore*

*Rebecca Kaplan
Councilmember At-Large,
City of Oakland*

*Nate Miley
Supervisor, District 4*

*Anthony Santos
Mayor, City of San Leandro*

*Gail Steele
Supervisor, District 2*

*Christine Monsen
Executive Director*

Meeting Outcomes:

- Review audit and compliance reports
- Receive update on projects, programs, financials, and contracting procedures
- Receive update on Measure B3

5:30 – 6:30 p.m.	Audit and Compliance Review	I/D
	<u>(Attachment A1 – Audit and Compliance Report Summary – Page 1)</u>	
6:30 – 6:45 p.m.	1) Welcome & Introductions	I/D
	a) Public Comment	I/D
	b) Approval of November 9, 2009 Minutes	I/A
	<u>(Attachment B1 – Page 5)</u>	
6:45 – 8:15 p.m.	2) Presentation: Projects/Programs/Financials/Contracting/Reauthorization	I/A
	<i>(Handout at Meeting)</i>	
	a) Financials and B3 Information	
	<u>(Attachment C1, C2, C3, and C4 – Pages 13, 21, 27, and 35)</u>	
8:15 – 8:25 p.m.	3) CWC Member Reports/Issues Identification	I/D
	b) CWC Issues Identification Form	
	<u>(Attachment D1 – Page 65)</u>	

8:25 – 8:30 p.m.

- 4) Staff Update**
a) ACTIA Board Action Items
([Attachment E1](#) – Page 69)

I/D

8:30 p.m.

- 5) Adjournment/Next Meeting:** March 8, 2010

Key: I/D – Information/Discussion Item
I/A – Information/Action Item

Attachments:

Attachment A1: Audit and Compliance Report Summary – **Page 1**

Attachment B1: November 9, 2009 Minutes – **Page 5**

Attachment C1: Cost Allocation Policy – **Page 13**

Attachment C2: Sales Tax Reduction Memo – **Page 21**

Attachment C3: Administrative Caps Worksheet – **Page 27**

Attachment C4: Measure B Reauthorization – **Page 35**

Attachment D1: CWC Issues Identification Form – **Page 65**

Attachment E1: ACTIA Quarterly Update on Board Action Items – **Page 69**

Attachment F1: CWC Calendar – **Page 83**

Attachment G1: CWC Roster – **Page 87**

Location Information: ACTIA is located in Downtown Oakland City Center at 1333 Broadway, Suite 300. It is easily accessible by all transportation modes. The office is just a few steps away from the 12th Street/City Center BART station.

Members of the public may address the Committee regarding any item, including an item not on the agenda. Please fill out a speaker card and submit it to the Chair or Vice-Chair. Time limitations will be at the discretion of the Chair. Meetings are wheelchair accessible. Please do not wear scented products because individuals with environmental sensitivities often attend. Call 510-893-3347 (Voice) or 510-834-6754 (TTD) to request a sign-language interpreter. Five days notice is requested. All items on the agenda are subject to action and/or change by the Committee. The Chair may change the item order.