



Citizens Watchdog Committee Meeting

Monday, November 9, 2009
ACTIA Offices at 1333 Broadway, Suite 300, Oakland
6:30 to 8:30 p.m.

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 Suite 300
 Oakland, CA 94612

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www.ACTIA2022.com

Alice Lai-Bitker, Chair
Supervisor, District 3

Mark Green, Vice-Chair
Mayor, City of Union City

Keith Carson
Supervisor, District 5

Scott Haggerty
Supervisor, District 1

Jennifer Hosterman
Mayor, City of Pleasanton

Beverly Johnson
Mayor, City of Alameda

Marshall Kamena
Mayor, City of Livermore

Rebecca Kaplan
Councilmember At-Large,
City of Oakland

Nate Miley
Supervisor, District 4

Anthony Santos
Mayor, City of San Leandro

Gail Steele
Supervisor, District 2

Christine Monsen
Executive Director

AGENDA

(Full Packet Available at www.actia2022.com)

Meeting Outcomes:

- Receive ACTIA Independent Audit Presentation
- Receive Summary Information on CWC Annual Report Publication
- Receive Update on Program Compliance Workshop
- Receive Update on Cost Allocation Policy

<p>6:30 – 6:45 p.m.</p>	<p>1) Welcome & Introductions</p> <p style="padding-left: 20px;">a) Public Comment</p> <p style="padding-left: 20px;">b) Approval of July 13, 2009 Minutes <i>(Attachment A – Page 1)</i></p>	<p>I/D</p> <p>I/D</p> <p>I/A</p>
<p>6:45 – 7:15 p.m.</p>	<p>2) Presentation by ACTIA Auditor</p> <p style="padding-left: 20px;">a) ACTIA Audit FY 09/10 <i>(Attachment B – Page 7)</i></p>	<p>I/D</p>
<p>7:15 – 7:30 p.m.</p>	<p>3) Cost Allocation Policy</p> <p style="padding-left: 20px;">a) Administrative Costs <i>(Attachment C – Page 77)</i></p>	<p>I/D</p>
<p>7:30 – 7:40 p.m.</p>	<p>4) CWC Annual Report Summary of Publications</p> <p style="padding-left: 20px;">a) Summary of Costs <i>(To be distributed at meeting)</i></p> <p style="padding-left: 20px;">b) Summary of Feedback</p>	<p>I/D</p>
<p>7:40 – 7:50 p.m.</p>	<p>5) Program Compliance Workshop <i>(Attachment D and E – Pages 85 and 93)</i></p>	<p>I/D</p>
<p>7:50 – 8 p.m.</p>	<p>6) CWC Member Reports/ Issues Identification</p> <p style="padding-left: 20px;">a) CWC Issues Identification Form <i>(Attachment F – Page 93)</i></p>	<p>I/D</p>

8 – 8:30 p.m.

7) Staff Update

I/D

- a) **Revenues and Impact on Programs**
([Attachment G](#) – Page 101)
- b) **Measure B3 Memo and Presentation**
([Attachment H](#) – Page 109)
- c) **Board Action Items**
([Attachment I](#) – Page 119)
- d) **Projects and Programs Update**
([Attachment J](#) – Page 133)

8:30 p.m.

8) Adjournment/Next Meeting: January 11, 2010

Key: I/D – Information/Discussion Item

I/A – Information/Action Item

Attachments:

- [Attachment A](#) – July 13, 2009 Minutes – **Page 1**
- [Attachment B](#) – ACTIA Independent Audit FY 09/10 – **Page 7**
- [Attachment C](#) – Cost Allocation Policy – **Page 77**
- [Attachment D](#) – Programs Compliance Process – **Page 85**
- [Attachment E](#) – End of Year Compliance Reporting Schedule – **Page 93**
- [Attachment F](#) – CWC Issues Identification Form – **Page 97**
- [Attachment G](#) – Revenues – **Page 101**
- [Attachment H](#) – Measure B3 Memo and Presentation – **Page 109**
- [Attachment I](#) – Board Action Items – **Page 119**
- [Attachment J](#) – Projects and Programs Update – **Page 133**
- [Attachment K](#) – CWC Calendar – **Page 237**
- [Attachment L](#) – CWC Roster – **Page 241**

Location Information: ACTIA is located in Downtown Oakland City Center at 1333 Broadway, Suite 300. It is easily accessible by all transportation modes. The office is just a few steps away from the 12th Street/City Center BART station.

Members of the public may address the Committee regarding any item, including an item not on the agenda. Please fill out a speaker card and submit it to the Chair or Vice-Chair. Time limitations will be at the discretion of the Chair. Meetings are wheelchair accessible. Please do not wear scented products because individuals with environmental sensitivities often attend. Call 510-893-3347 (Voice) or 510-834-6754 (TTD) to request a sign-language interpreter. Five days notice is requested. All items on the Agenda are subject to action and/or change by the Committee. The order of items may be changed by the Chair.