

Attention!!!

Please note that the May Meeting is occurring on the third Monday of the month due to Memorial Day. The meeting will be from 1:00 – 3:30 pm. Please plan your transportation accordingly.

Also, please note that building management is making modifications to the ADA Ramp located at the rear of the building on the City Center side that may or may not be completed by the meeting. People who need to access the building using the ramp will be directed via posted signage to use the ADA ramp on the Broadway side.

There will be an optional packet review session for committee members from 12:00 – 12:45, preceding the meeting at ACTIA. If you have any additional questions, please contact Naomi at (510) 267-6118.

This page intentionally left blank.



1333 Broadway
Suite 300
Oakland, CA 94612

Telephone:
510/893-3347

Facsimile:
510/893-6489

Webpage:
www.ACTIA2022.com

*Alice Lai-Bitker, Chair
Supervisor, District 3*

*Mark Green, Vice-Chair
Mayor, City of Union City*

*Keith Carson
Supervisor, District 5*

*Scott Haggerty
Supervisor, District 1*

*Jennifer Hosterman
Mayor, City of Pleasanton*

*Beverly Johnson
Mayor, City of Alameda*

*Marshall Kamena
Mayor, City of Livermore*

*Rebecca Kaplan
Councilmember-at-Large
City of Oakland*

*Nate Miley
Supervisor, District 4*

*Anthony Santos
Mayor, City of San Leandro*

*Gail Steele
Supervisor, District 2*

*Christine Monsen
Executive Director*

**Meeting of the
Paratransit Advisory Planning Committee (PAPCO)
Monday, May 18, 2009
1:00 PM – 3:30 PM**

**Chairperson: Sylvia Stadmire
Vice Chairperson: Clara Sample**

MEETING LOCATION:

1333 Broadway, Suite 300
Oakland, CA 94612
Corner of 14th and Broadway, 3rd Floor
(510) 893-3347

**Alameda County Measure B Paratransit
Program Funding To Date:**

- Total Collected Since April 1, 2002: **\$73.46 Million**
- Last Quarter Ending December 31, 2008: **\$2.97 Million**
- Fiscal Year to Date as of Period Ending February 28, 2009: **\$7.14 Million**
- Gap Grant Funds Paid by ACTIA to Date: **\$4,126,572**

This page intentionally left blank.

AGENDA
Meeting of the
Paratransit Advisory Planning Committee (PAPCO)
Monday, May 18, 2009 — 1:00 – 3:30 PM

Chairperson: Sylvia Stadmire
Vice Chairperson: Clara Sample

Meeting Outcomes

- Make a recommendation on the Base Program and Minimum Service Level funding for the ACTIA Board
- Receive a presentation on Gap Grant funded Travel Training
- Establish membership on Bylaws Subcommittee
- Receive Staff updates on 5310, Annual Workshop, etc

TIME	ITEM
1:00 – 1:12 <i>Sylvia Stadmire</i>	1) WELCOME AND PRELIMINARIES a) Turn off cell phones and other communication devices b) Reminder to members to recall pickup time and keep track of time c) Introduction of Members d) Review <u>Meeting Outcomes</u> (see bullets above)
1:12 - 1:15 <i>Sylvia Stadmire</i>	2) PUBLIC COMMENT*
1:15 – 1:20 <i>Sylvia Stadmire</i>	3) MEETING MINUTES a) Approve April 27, 2009 PAPCO Meeting Minutes and April 27, 2009 Joint Meeting Minutes. <ul style="list-style-type: none"> • <u>Attachment A1</u> – Minutes of April 27, 2009 PAPCO Meeting – Page 1 • <u>Attachment A2</u> – Minutes of April 27, 2009 Joint Meeting – Page 9
	4) DISCUSSION/ACTION ITEMS

<p>1:20 – 2:00 Staff</p>	<p>a) <u>Base Program and Minimum Service Level Recommendation</u></p> <ul style="list-style-type: none"> • <i>To be mailed under separate cover</i> – Program Plan Review Summary and Program Plan Review Documentation <i>On May 1, 4, and 6, three PAPCO subcommittees reviewed thirteen Annual Program Submittals and made funding recommendations on all. PAPCO will review the subcommittees' recommendation and forward a recommendation to the ACTIA Board on Base Program and MSL Funding.</i>
<p>2:00 – 2:25 Staff</p>	<p>b) <u>Presentation on Gap Grant Funded Travel Training</u> <i>PAPCO has funded several travel training initiatives through Gap Grant Funding. This presentation will focus on the travel training manual developed for the ACTIA/South County Travel Training Program. The Committee will also be asked for input on travel training initiatives moving forward.</i></p>
<p>2:25 – 2:35 Staff</p>	<p>c) <u>Establish Bylaws Subcommittee membership</u></p> <ul style="list-style-type: none"> • <u>Attachment B</u> – Bylaws Subcommittee Information – Page 13 <i>A subcommittee will be convened to review the PAPCO Bylaws and will be responsible for forwarding a recommendation for any amendments to PAPCO in June. The Subcommittee will meet on June 1.</i>
<p>2:35 – 2:50 PAPCO</p> <p>2:50 – 3:00 Rev. Carolyn Orr Hale Zukas</p>	<p>5) REPORTS AND UPDATES</p> <p>a) <u>Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation</u></p> <p>b) <u>Committee Reports</u></p> <ul style="list-style-type: none"> i) East Bay Paratransit Service Review Advisory Committee (SRAC) ii) Citizens Watchdog Committee (CWC) <p>c) <u>Mandated Program Reports (information items)</u> <u>Attachment C</u> – SRAC Minutes of March 3, 2009 and Performance Report – Page 33</p>

<p>3:00 – 3:30 Staff</p>	<p>d) <u>Transit Correspondence (information item)</u> <u>Attachment D</u> – Page 41</p> <p>e) <u>PAPCO Calendar of Events for May-June 2009</u> <u>Attachment E</u> – Page 45</p> <p>f) <u>Staff Updates</u></p> <p>i) ACTIA Staff Report</p> <p>(1) 5310 Update</p> <p>(2) Annual Mobility Workshop Update</p> <p>(3) Outreach Update</p> <p>(4) Other Staff Updates</p> <p><u>Attachment F1-3</u> – Emergency Wheelchair Breakdown Report – Page 49</p> <p>ii) PAPCO Work Plan and Vacancies</p> <p>(1) PAPCO Work Plan <u>Attachment G</u> – Page 55</p> <p>(2) PAPCO Vacancies <u>Attachment H</u> – Page 65</p>
	<p>6) ITEMS NOT ON THE AGENDA</p>
	<p>7) DRAFT AGENDA ITEMS FOR JUNE 22, 2009 PAPCO</p> <p>a) Presentation on ADA case law summary</p> <p>b) Approve Bylaws</p> <p>c) Elect Officers for FY 09/10 (Chair, Vice Chair, SRAC, CWC)</p> <p>d) Gap Grantee reports (Innovative Approaches)</p>
<p>3:30</p>	<p>8) ADJOURNMENT</p>

The Committee may choose to take action on any agenda item above.

NEXT PAPCO MEETING:

DATE: June 22, 2009
 TIME: 1:00 – 3:30
 LOCATION: ACTIA

**PUBLIC COMMENT: The Authority welcomes you to its meetings and your interest is appreciated. If you wish to speak on an agenda item, please fill out a speaker card and hand it to the facilitator. If you wish to speak on a matter not on the agenda, please wait until the facilitator calls for Public Comment and calls*

your name. Please be brief and limit your comments to the specific subject under discussion. Only matters within the Authority's jurisdiction may be addressed. Time limitation shall be at the discretion of the facilitator.

A sign language interpreter will gladly be provided for deaf and hard of hearing persons. If an interpreter is needed, please call (510)267-6118 at least four days prior to the meeting.

Please refrain from wearing scented products at the meetings, as there may be persons present with environmental sensitivities.